

Dear Citizen,

As part of our continuing efforts to better assist crime victims, the Shawnee County Sheriff's Office is requesting your assistance by completing this satisfaction survey. Feedback from you, our partner, is essential in providing the best possible service. Please take a moment to complete the questionnaire and let us know how we are doing. **Just fill this out, detach it, and drop it in the mail. Thank you.**

Was the Dispatcher	Professional	Yes	No
	Competent	Yes	No
Was the Officer:	Professional	Yes	No
	Competent	Yes	No
	Timely	Yes	No

Was your request or problem handled effectively? Yes No

Were you treated with courtesy and respect by the:		Yes	No
officer?		Yes	No
dispatcher?		Yes	No

How do you rate the safety of your neighborhood?			
Excellent	Average		
Good	Poor	I Don't Know	

Overall, do you think you are well informed of crime in your area? Yes No

In general, are you satisfied with the Sheriff's Office? Yes Sometimes No

Comments and/or suggestions on improving service:

Please check this box and fill in the information below if you would like the Sheriff's Office to contact you regarding your survey.

Name: _____

Address: _____

Phone #: _____

Case #: _____ Officer: _____

Bill of Rights for Victims of Crime

The Shawnee County Sheriff's Office has prepared this information to help you, as a victim of crime, to understand some of the resources available in our community to assist you. The Kansas Legislature has also recognized the need to give victims of crime a voice and enacted the "Bill of Rights for Victims of Crime" KSA 74-7333 and 74-7335. The basis of this bill is to ensure the fair and compassionate treatment of victims of crime.

Your Rights as a Victim

1. Victims should be treated with courtesy, compassion, and with respect for their dignity and privacy and should suffer the minimum of necessary inconvenience from their involvement with the criminal justice system.
2. Victims should receive, through formal and informal procedures, prompt and fair redress for the harm which they have suffered.
3. Information regarding the availability of criminal restitution, recovery of damages in a civil cause of action, the crime victims compensation fund and other remedies and the mechanism to obtain such remedies should be made available to victims
4. Information should be made available to victims about their participation in criminal proceedings and the scheduling, progress, and ultimate disposition of the proceeding.
5. The views and concerns of victims should be ascertained and the appropriate assistance provided throughout the criminal process.
6. When the personal interests of victims are affected, the views or concerns of the victim should, when appropriate and consistent with criminal law and procedure, be brought to the attention of the court.
7. Measures may be taken when necessary to provide for the safety of victims and their families and to protect them from intimidation and retaliation.
8. Enhanced training should be made available to sensitize criminal justice personnel to the needs and concerns of victims and guidelines should be developed for this purpose.
9. Victims should be informed of the availability of health and social services and other relevant assistance that they might continue to receive the necessary medical, psychological, and social assistance through existing programs and services.
10. Victims should report the crime and cooperate with law enforcement authorities.
11. The victim or victim's family shall be notified of the right to be present at any public hearing where the accused or the convicted person has the right to appear and be heard.
12. Notification shall e made to any victim or victim's family whose address is known to the District Attorney.

Shawnee County Sheriff's Office

The Shawnee County Sheriff's Office is committed to enforcing the law and protecting life and property, while respecting individual rights, human dignity, and community values. In support of this, we strive to keep you, the victim of crime, informed of your case and a part of the criminal justice process.

Sheriff Herman T. Jones



"Working in partnership with the community to protect and sewe with honor, integrity, and professionalism."

Shawnee County Sheriff's Office
320 S. Kansas Ave, Suite 200
Topeka, KS 66603
785-368-2200

www.shawneesheriff.org

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Victim Information

Case #: _____

Officer: _____ IBM: _____

Date of Report: _____ Time: _____

REPORT INFORMATION

Type of Report: _____

ACCIDENT DRIVER INFORMATION

Date and Time of Accident: _____

Location: _____

VEHICLE INFORMATION

Make: _____ **Model:** _____

Year: _____ **License No.:** _____

OWNER INFORMATION (if different from driver):

Name: _____ **Phone #:** _____

Address: _____

DL #: _____

DRIVER INFORMATION:

Name: _____ **Phone #:** _____

Address: _____

DL#: _____

INSURANCE INFORMATION:

Company _____

Policy# _____

REPORTS

To obtain a copy of your report: As a victim of a crime or a driver in an accident, you can obtain a copy of the front page of your offense report or accident report free of charge. All others may receive the public portions of the reports at the cost of \$.50 per page. Please call ahead to the **Records Unit** so they can try to have your copies available upon your arrival. You may reach the **Records Unit** at 785-368-2290 (8am—midnight).

To obtain a copy of your report by mail: If you would like for the Shawnee County Sheriff's Office to mail your report, please send a check or money order (no cash, please) for the exact amount, payable to the Shawnee County Sheriff's Office. Please include with your request a return self-addressed, stamped, business-size envelope. Our Records Unit will also need to know the report date, case number, type of report, location of incident, and the person or company named in the report.

Additional information: If you need to report additional information on your case, please call: 785-368-2200.

Questions regarding your rights as a victim: If you have any questions regarding your rights as a victim or questions relating to your report, please call our Victim/Witness Coordinator at 785-368-2208.

VICTIM INFORMATION

State law allows for compensation to some crime victims through the:

Crime Victims Compensation Board
120 SW 10th Ave, 2nd Floor
Topeka, KS 66612-1597
Phone (785) 296-2359

ADDITIONAL RESOURCES AND HELPFUL NUMBERS

1. Sheriff's Office Victim/Witness Coordinator - 785-368-2208
2. United Way (thousands of services) - 211
3. Family Resource Center (Intake) - 785-357-4763
4. Center for Safety and Empowerment 785-354-7927
Toll Free: 1-888-822-2983
2. Kansas Crisis Hotline 1-888-363-2278 or 1-800-332-6378
3. Family Service and Guidance Center—785-232-5005
4. Safe Streets—785-266-4606
Provide free and confidential mediation services that can resolve neighborhood disputes peacefully
5. American Red Cross—785-234-0568
6. Adult Protective Services—785-332-6378
7. Kansas Domestic Violence and Sexual Assault Hotline
1-888-363-2278
8. Kansas Children Service League Parent Help Hotline
1-800-332-6378
9. Shawnee County District Attorney's Office—233-8200x4330

Healthcare

1. St. Francis Health Center—785-295-8000
2. Stormont Vail Health Care—785-354-6000
3. VALEO Crisis Hotline –785-234-3300

*Also see "Helpful Numbers" in the blue pages of the phone directory and "Social Service Organizations" in the yellow pages of the phone book.

If you have reason to be fearful, receive threats about your involvement in a case, are in a situation of immediate threat, or in need of emergency care, call 911.

CodeRED System

This is a secure and quick way to notify citizens of important public information and to communicate time-sensitive messages via voice mail, email and text messaging. CodeRED gives individuals and businesses the ability to add their own phone numbers and email addresses directly into the system's database. The system works for cell phones too. We urge all individuals and businesses to log onto the Shawnee County Sheriff's Office website, www.shawneesheriff.org and follow the link to the "CodeRED Community Notification Enrollment" page. Required information includes: first and last name, street address (physical address, no P.O. boxes), city, state, zip code, and primary phone number. The sign up takes only a few minutes.

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SHAWNEE COUNTY SHERIFF'S OFFICE
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